

BUSINESS & TECHNOLOGY MANAGEMENT

Procon provides expertise in planning, procuring, developing, and implementing technology solutions. Projects have included Electronic Project Management (ePM), Building Information Modeling (BIM), Energy Management Systems (EMS), Building Automation Systems (BAS), Computerized Maintenance Management Systems (CMMS), scheduling software, mobile technology and research and development of emerging technologies.

THE RIGHT PROCESS MAKES THE PROJECT RIGHT

To have consistently successful projects you need a consistently successful process. Procon has the tools to help identify the right process that will help ensure the success of your project for program. We help our clients realize return on their investment, improve organizational efficiency, and streamline process improvement.

PLANNING

- Needs assessment
- Budgeting
- Scheduling
- Project formulation
- Goal setting
- Communication plans
- Project justification
- Requirements development

PROCUREMENT

- Market studies
- Product testing and assessment
- Vendor assessment and selection
- RFP/RFQ development
- Scope planning and development
- Selection process management

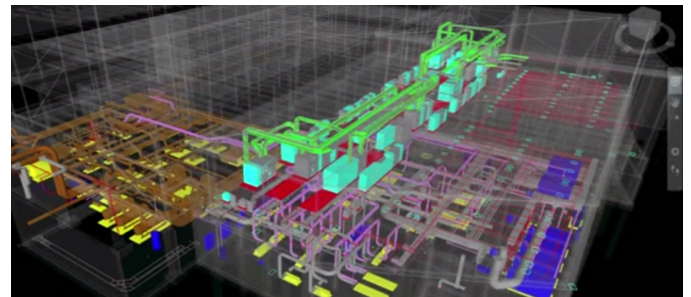
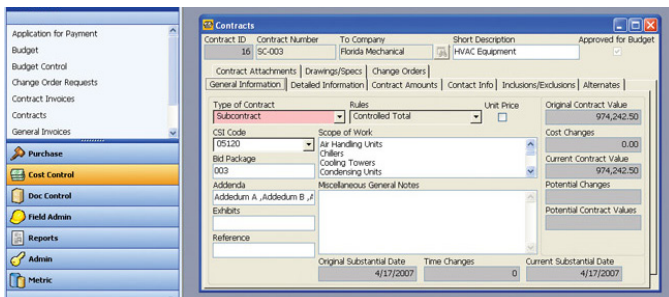
DEVELOPMENT

- Technical scope specifications
- Analysis of existing processes
- Software release analysis
- Test plans and scripts
- Functional testing
- User Acceptance Testing (UAT)
- Monitor progress schedules
- Earned value analysis
- Application of best practices
- Quality monitoring
- Risk assessment and management
- Integration of existing business processes and nomenclature
- Data migration

IMPLEMENTATION

- Training course design
- Start-up and ongoing training
- Live, written, and video training programs
- In person group and desk-side technical support
- Communication protocols
- Facilitate team meetings
- Develop and deliver executive and trade show presentations
- Internal marketing and promotion
- Help Desk support
- Analysis of existing processes
- Integrating existing process with new applications

A SMALL BUSINESS WITH BIG EXPERIENCE



Electronic Program Management

Procon was integral in the creation of the General Services Administration (GSA) nationwide electronic project management (ePM) program which has supported over 25,000 construction and renovation projects. Our services included:

- Collecting data from potential user groups to understand the agency's needs and develop a scope for the types of technology solutions required.
- Reviewed and vetted potential ePM solutions for quality, functionality, efficiency, and the ability to meet GSA's performance requirements.
- Evaluated the experience, knowledge, and capabilities of potential ePM vendors and their ability to be responsive to the needs of GSA's nationwide program.
- Worked with GSA project teams to refine their needs and gather technical and business cases to support the agency's ability to gain funding and approval for the ePM program.
- After the award of the ePM contract to the chosen vendor, Procon assisted GSA in translating existing business processes, nomenclature, financial coding, and best practices to the ePM vendor for product configuration prior to development.

Since implementation of the ePM program, Procon has continued to provide GSA with nationwide ongoing training, implementation, and help desk support.

GSA SCHEDULES

MOBIS Schedule Number GS-10F-0407M

- SIN 874-1 Consulting Services
- SIN 874-7 Program and Project Management

PES Schedule Number GS-10F-0190Y

- SIN 871-7 Construction Management

FABS Schedule Number GS-23F-0001X

- SIN 520-12 Budgeting
- SIN 520-13 Complementary Financial Services

Building Information Modeling

Procon has provided a wide range of technical consulting services to the General Services Administration (GSA) to assist them with their nationwide Building Information Modeling (BIM) programs and goals. Our services included:

- Developing requirements for software solutions to integrate multiple building management systems including BIM, Energy Management Systems (EMS), Building Automation Systems (BAS), and Computerized Maintenance Management Systems (CMMS).
- Managing process to develop requirements for a vendor solution to classify, map, and standardize common data elements from multiple enterprise-level applications as they relate to BIM including ePM, CMMS, BAS, and EMS.
- Assist with developing vendor and product procurement strategies and implementation including developing requests for proposals, managing source selection process, providing technical advice on offerors' compliance with scope and performance standards, and managed delivery of tasks upon award of contracts.
- Developing standards guidelines and framework for GSA's BIM program and assisting GSA revise BIM standards to accommodate changes in their requirements and to respond to advances in BIM technology.

CONTACT

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